



**Cabazon Water District**  
14618 Broadway Street • P.O. Box 297  
Cabazon, California 92230

**REGULAR BOARD MEETING**

**MINUTES**

**Meeting Location:**

14618 Broadway St.  
Cabazon, CA 92230

**Teleconference:**

Dial-in #: 978-990-5321  
Access Code: 117188  
Email: [info@cabazonwater.org](mailto:info@cabazonwater.org)

**Meeting Date:**

Tuesday, April 15, 2025 – 6:00 PM

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**REMEMBRANCE OF OUR SERVICE MEN AND WOMEN**

**ROLL CALL**

Director Guillermo Perez - Present  
Director Melissa Carlin - Present  
Director Alan Davis - Absent  
Board Vice Chair Taffy Brock - Present  
Board Chair Terry Tincher - Present  
Michael Pollack, General Manager - Present  
Evelyn Aguilar, Board Secretary - Present

**Note:** This meeting was recorded by the District

**CONSENT CALENDAR**

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

**1. Approval of:**

- a. Finance and Audit Committee Meeting Minutes and Warrants of March 18, 2025
- b. Regular Board Meeting Minutes and Warrants of March 18, 2025

**Motion to approve following consent calendar items (a.) Finance and Audit Committee Meeting Minutes and Warrants of March 18, 2025 and (b.) Regular Board Meeting Minutes and Warrants of March 18, 2025 made by Director Carlin and 2<sup>nd</sup> by Board Vice Chair Brock.**

**Director Perez - Aye  
Director Carlin - Aye  
Director Davis - Absent  
Board Vice Chair Brock - Aye  
Board Chair Tincher - Aye**

- 2. Warrants – None**
- 3. Awards of Contracts – None**

**NEW BUSINESS**

- 1. Discussion:                      Transfer \$162,116.00 from Chase-General to CA CLASS to increase interest revenue – Processed on 04/01/2025**

**OLD BUSINESS**

- 1. Discussion/Action:              Purchase used Truck/Sell 2022 Ford F-250**
- GM Pollack explained that the 2022 Ford F-250 was brought to a dealership, but the truck was estimated at \$38,000 (instead of the previously approved \$40,000).

**Motion to accept \$38,000 for the 2022 Ford F-250 made by Director Perez and 2<sup>nd</sup> by Director Carlin.**

**Director Perez - Aye  
Director Carlin - Aye  
Director Davis - Absent  
Board Vice Chair Brock - Aye  
Board Chair Tincher - Aye**

- 2. Discussion/Updates:              Discussion/Updates with SGPWA Director(s) regarding various matters**
- SGPWA Director Sarah Wargo was present. She said that there were updates with the heli-hydrants, but she would let the GM share them in his report. She also explained that the Gap Funding from SGPWA was originally developed for CWD, but now several other small agencies in need are benefitting from the program. Lastly, she said that she took an informative State Water Project tour, which went through Devils Canyon, Mentone, Devore, Yucaipa, Calimesa, and more.

- 3. Discussion/Action:              Community Involvement**
- The community center provided flyers for 2 Easter events that took place the week before Easter.

**UPDATES**

- 1. Update:                              CWD Operations Report**

**(by GM Pollack)**

- The heli-hydrant at Tank #1 is complete. The one at Tank #3 should follow soon. The dedication ceremony is scheduled for 05/22 at 10 AM in the Drum Room at Morongo Casino.
- Associated Press interviewed GM Pollack about the heli-hydrants on 04/09. He gave recognition to Supervisor Gutierrez and SGPWA for their part in the project.
- Well Tec will be reconditioning the motor and installing a soft-start at Well #5 at their cost.
- Fire hydrant maintenance is being completed. 50/170 hydrants have been completed already.
- QuickBooks Desktop stopped working in early March. QuickBooks Online (cloud-based) is being used instead. Since the program is being paid through Eide Bailly, CWD is getting a 30% discount on the monthly cost.
- Kristi Evens is the new Eide Bailly account manager, since Cindy Byerrum is retiring at the end of April. Her and other staff came to the office for a meet & greet and to train Evelyn on how to use QuickBooks Online.
- Tank inspection quotes have been received. The lowest bidder for 2 tanks is \$6,700. In December, 2024, the cost was about \$4,800 for 2 tanks.
- The building for Well #2 is awaiting the permit from Riverside County. This project will require an Edison service, which is estimated at \$17,000.
- Someone tried to steal a fire hydrant over the weekend. Some hydrant guards have been ordered.

### **PUBLIC COMMENTS**

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

- James Brock mentioned that Title 24 Compliance may need to be looked into for the Well #2 site.

### **GENERAL MANAGER/BOARD COMMENTS**

#### **1. Future Agenda Items**

**The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.**

- Suggested agenda items from the Public.
- Suggested agenda items from Management.
- Suggested agenda items from Board Members.

#### **2. Management Comments**

**Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)**

#### **3. Board Member Comments**

**Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)**

- Director Carlin brought up an email about free RCAC classes. The Board Secretary explained that there are many free classes from RCAC that may be interesting to the Board (for their own benefit).

**MISCELLANEOUS**

**1. Future Board Items/Next Board Meeting Date(s)**

- a. 04/21/2025 (Monday) at 6:00 PM: San Gorgonio Pass Water Agency Meeting
- b. 05/05/2025 (Monday) at 1:30 PM: San Gorgonio Pass Water Agency Meeting
- c. 05/19/2025 (Monday) at 6:00 PM: San Gorgonio Pass Water Agency Meeting
- d. 05/20/2025 (Tuesday) at 5:00 PM: Finance & Audit Committee Meeting
- e. 05/20/2025 (Tuesday) at 6:00 PM: Regular Board Meeting
- f. 05/28/2025 (Wednesday) at 5:00 PM: San Gorgonio Pass Regional Water Alliance Committee Meeting
- g. 06/12/2025 (Thursday) at 6:00 PM: West Desert MAC Meeting at the Community Center
- h. TBD: Personnel Committee Meeting


**ADJOURNMENT**

**Motion to adjourn at 6:26 PM made by Director Carlin and 2<sup>nd</sup> by Director Perez.**

**Director Perez - Aye  
Director Carlin - Aye  
Director Davis - Absent  
Board Vice Chair Brock - Aye  
Board Chair Tincher - Aye**

**Meeting adjourned at 6:26 PM on Tuesday, April 15, 2025**

  
Terry Tincher, Board Chair  
Board of Directors  
Cabazon Water District

  
Evelyn Aguilar, Secretary  
Board of Directors  
Cabazon Water District

**ADA Compliance Issues**

*In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.*